



**JOHN P. DODSON  
COUNTY ATTORNEY OF UVALDE COUNTY**

**Employment Opportunity Posting**

**POSITION:** Investigator/Analyst (Texas Peace Officer)  
**SALARY:** At least \$60,000.00 - depending on experience  
**LOCATION:** Uvalde County Attorney's Office  
318 E. Nopal Street  
Uvalde, Texas 78801

**INVESTIGATOR/ANALYST**

The Office of the Uvalde County Attorney, has an opening for an Investigator/Analyst in Uvalde County to assist prosecutors in the investigation and prosecution of misdemeanor crimes and warrants. We are looking for a highly self-motivated hardworking criminal investigator, who is passionate about combating crimes in our community. Salary is \$60,000.00, plus benefits. Must be willing to submit to a criminal history check and sign a confidentiality agreement.

**JOB SUMMARY AND GENERAL DUTIES:**

The investigator is expected to work closely with prosecutors, review and analyze criminal cases as assigned; work closely and provide assistance to state and federal law enforcement agencies. Must be able to review and evaluate any case as to its strengths and weaknesses; assist the prosecutors in preparation of cases for disposition, i.e., intake, plea bargains or trials; assist with the preparation, review and execution of arrest and search warrants, when needed; assist in court during trial and pretrial scheduled dockets; assist in presentation and preparation of courtroom/trial material; prepare subpoenas for local law enforcement agencies; locate, interview, debrief and prepare victims and witnesses to testify in court when necessary and serve citations and subpoenas as required.

Performs other duties as directed by the County Attorney.

**REQUIREMENTS:**

Bachelor's degree preferred, but not required; high school diploma/GED; currently licensed as a Texas Peace Officer, Eight (8) years law enforcement experience, with a minimum of Five (5) years of investigative experience, is a must. TCOLE certified instructor, preferred or willing to work to be an instructor. Spanish speaking a plus. Good computer skills; working knowledge of spreadsheet, word processing and database software; good verbal and written communication and organizational skills; interpersonal skills and ability to deal effectively with the public and victims of crime and their families. Must be able to complete projects and tasks in a timely and accurate manner. Must have good working relationships with state and federal law enforcement agencies. Must have a working knowledge of TCIC/NCIC databases and be able to decipher criminal histories. Must be able to evaluate a case and narrow its issues to be understood by a jury. Applicant must possess a valid Texas Driver's license and have no moving traffic violations for the preceding three years. Applicant must be able to pass a criminal history check and be willing to sign a confidentiality agreement.

Send resume and TCOLE certifications to:

John P. Dodson, Uvalde County Attorney  
ucatty@uvaldecounty.gov